

Teaching Assistant Evaluation*
Department of Electrical Engineering
Submit to EE Office at the end of the semester.

Course number and title:

TA name:

Prepared by (course instructor):

Date:

<p align="center">On a scale of 1 (poor) to 10 (excellent), please rate the teaching assistant for the above course in each of the following categories. If the category does not apply, enter a rating of N/A.</p>	<p align="center">Rating</p>
Laboratory preparation – were labs prepared well in advance, and potential problems identified and resolved?	
Laboratory sessions – were sessions held as scheduled, and conducted in a professional manner?	
Office hours – were office hours held as scheduled?	
Tutorial/recitation session preparation – were sessions well prepared, with clear plans and goals for each session?	
Tutorial/recitation sessions - were sessions held as scheduled, and conducted in a professional manner?	
Problem set preparation – were problem sets prepared carefully and on time?	
Exam problem preparation – were the problems well prepared, appropriate for the course level, and on time?	
Grading – was grading conducted in a consistent, fair, and timely manner?	
Written communication skills – was the TA able to communicate effectively in writing?	
Oral communication skills – was the TA able to organize and communicate information, and to comprehend and answer questions verbally?	
Initiative – was the TA actively engaged in the teaching process?	

Would you work with this teaching assistant again?

Comments (continue on the back of this sheet if necessary):

* If the course has multiple TA's, please submit a separate form for each TA.